



## **Preliminary Application for Affordable Housing**

### **75-77 Eaton Place City of East Orange Essex County, New Jersey**

**This is a preliminary application only. Do not send supporting documentation at this time. You will be notified as to the status of your preliminary eligibility based on the information that you provide in this application and once an affordable unit/home becomes available. At that time, we will provide you with a list of documentation required to support and verify the information submitted in this application. We cannot and do not guarantee housing based on the approval of this preliminary application.**

**This is an equal housing opportunity. This program is subject to municipal and state affordable housing regulations, but no guarantee can be made that apartment and/or homes are affordable to all applicants. This program is subject to availability. Prices, terms and conditions are subject to change without notice.** For more information, please contact:

**Sierra House  
134 Evergreen Place  
East Orange, NJ 07018  
Phone: 973-678-3556    Fax 973-678-2721  
Email: [bonita.moore@sierrahouse.org](mailto:bonita.moore@sierrahouse.org)**

- This is an equal housing opportunity. Federal law prohibits discrimination against any person making application to buy or rent a home with regard to age, race, religion, national origin, sex, handicapped or familial status. State law prohibits discrimination on the basis of race, creed, color, national origin, ancestry, nationality, marital or orientation, domestic partnership or civil union status, familial status, sex, gender identity or expression, affectional or sexual orientation, disability, source of lawful income or source of lawful rent payment.
- This affordable housing must be the intended primary residence of the applicant. All household members who intend to reside at the affordable apartment must be listed in the preliminary application. If changes in household composition occur during the application process, or if there is a change of address, the applicant is required to notify Sierra house, Inc. in writing, immediately.
- Applications must be truthful, complete and accurate. Any false statement makes the application null and void, and subjects the applicant to penalties imposed by law.
- Annual income includes, but is not limited to, salary or wages, alimony, child support, social security benefits, unemployment benefits, pension, business income, and actual or imputed earnings from assets (which include bank accounts, certificates of deposit, stocks, bonds, or other securities), and real estate.



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- Specific documentation to verify income and assets will be required at a later date, during the final portion of the application process, during which no changes will be allowed.
- The rental rates are established and governed by state and/or municipal regulations. We cannot and do not guarantee that any apartment for rent will be affordable to YOU or YOUR household.
- The owners and managers of affordable apartments will set forth additional requirements, including, but not limited to an application fee, a lease agreement, security deposit, minimum credit standards are criminal background check. *Once leased, rents will NOT be adjusted to accommodate fluctuations in household income.* Rental rate increase may occur annually, but are subject to limitations.
- If you need assistance completing this application, please contact us at 973-678-3556. **DO NOT SEND SUPPORTING DOCUMENTATION WITH THIS APPLICATION.**
- Please mail your application to the address, below, email it to [bonita.moore@sierrahouse.org](mailto:bonita.moore@sierrahouse.org), or fax it to us at 973-678-2721.



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**A. Head of Household**

<i>First Name</i>	<i>Middle Initial</i>	<i>Last Name</i>
<i>Home Address</i>	<i>Apt #</i>	<i>City</i>
		<i>State</i>
		<i>Zip</i>
<i>Phone #</i>		<i>Social Security #</i>

**B. Household Composition and Income (List ALL sources of income, including, but not limited to Salary, Dividends, Social Security, Child Support, Alimony & Pensions. DO NOT include income from assets listed in section C.)**

Full Name( First, Middle & Last) <small>List everyone who occupy the apartment</small>	Relation to	Date of Birth	Sex	Gross Annual Income
#1	Head of Household			\$
#2				\$
#3				\$
#4				\$
#5				\$
#6				\$

**C. Assets (Bank Accounts, Cert. of Deposit, Mutual Funds, Real Estate, Etc. If you own the home which you live, clearly indicate BOTH the market value & your equity in the home. Your equity equals the market value less any outstanding mortgage Principal.)**

Type of Asset	Current Market Value of Asset	Estimated Annual Income	Interest Rate
			%
			%
			%
			%

**D. Additional Income**

Do you receive Section 8 Rental Assistance that will apply to the affordable rental? \_\_\_\_\_

Do you PAY alimony and/or child support to someone outside the household? \_\_\_\_\_

If you do, how much do you pay per month \$ \_\_\_\_\_

**F. Important Information (Must be signed by everyone over the age of 17.)** I (we) hereby authorize Sierra House, Inc., their agents and/or employees to obtain information regarding the status of my (our) credit, and to check the accuracy of any and all statements and representations made in the application. I (we) certify that all information in this application is accurate, complete and true. I (we) understand that if any statements made are willingly false, the application is null and void, and I (we) may be subject to penalties imposed by law. Void if not signed.

**Print Name:**

**Signature:**

**Date:**

**E. Preferences**

Number of Bedrooms (limited by number in household):

\_ Three

Do you require a handicap accessible home? \_\_\_\_\_